

FGC Deck Seed Policy for Non-Championship Meets

Approved May 17, 2000

Ammended - January 20, 2003

Purpose

To establish a policy for deck entries in FGC meets that can be applied consistently to all non-championship meets.

Background

The intent is for all swimmers to be entered into meets electronically or by using a Master Entry Form. However, swimmers are occasionally omitted from meet entries for a variety of reasons. Meet hosts may leave swimmers out who should have been entered into the meet, coaches forget to enter swimmers in either individual or relay events and occasionally, swimmers arrive at meets thinking that they are in the meet when their name does not appear on the Master Entry Form.

Deck entries can be a very difficult to manage and consistency in application of this policy is the key to the fairness of the process. Allowing deck entries can place a significant administrative burden on the meet host. Additionally, last minute deck entries can increase the number of administrative errors in meet results.

For these reasons, the following policy has been adopted for use in all Florida Gold Coast non-championship meets where the meet information does not specify that no deck entries will be permitted.

Note that deck entries in FGC Championship meets are never permitted unless there has been an administrative error on the part of the meet host.

Coaches Responsibility

It is the responsibility of the coach to provide a correct electronic entry or Master Entry Form that enters all swimmers into all of their events. The coach should review the heat sheet prior to the start of each session to ensure that all swimmers and relay teams are included.

If there is an omission noted in the heat sheet, the coach should immediately contact the

meet director. The coach should have a printout of the electronic entry or a copy of the Master Entry Form prior to contacting the meet director.

Non-Championship Meet Deck Seed Policy

If the problem is an administrative error on the part of the meet host, the meet director will enter the swimmer into the appropriate events as follows:

- The swimmer will be entered into the open lane most appropriate to the swimmers' seed time. If there are no open lanes, the swimmer may stand by for an open lane. If no open lane exists at the conclusion of the event, the meet referee will add an extra heat for the swimmer.

If the problem is not an administrative error on the part of the meet host, the following procedure will be followed:

- For a one hour period starting 1 hour and 30 minutes before the start of the session: deck entries from swimmers who have been entered into the meet but not entered into an individual event or events will be permitted. Entries will be processed on a first come first served basis, one event at a time, into open lanes only. The entry fee for all deck entries in this period will be double the stated entry fee for meet.
- For a one half hour period, starting 45 minutes before the start of the session: swimmers not entered in the meet will be added, one event at a time into open lanes only. The entry fee for all deck entries in this period will be double the stated entry fee.
- 15 minutes before the start of the session, the entries for the session will be closed. No further entries will be processed for that session.
- Swimmers that are entered into the meet during this open entry time are considered in the meet for remainder of the meet.
- The Meet Director will provide the Meet Referee with a master heat sheet that contains all deck entered swimmers properly annotated on it. The Meet Referee may also require individual entry cards to be filled out for each additional swim.
- The coach is responsible for paying for deck entered swimmers, including applicable pool/swimmer surcharges for new swimmers, when the swimmer is deck entered.

- For entries into Deck Seeded events - Swimmers entering deck seeded events using this policy will be entered at NT - No Time.

Prohibited Actions

- Moving swimmers that were properly entered into events between events.
- Purposely leaving swimmers out of events so that they can be later deck seeded.